

Quick Start Guide

Aurora T1

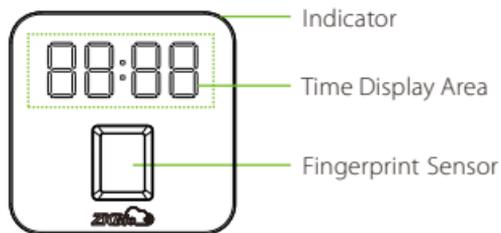
Version: 1.0



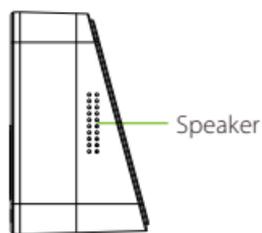
Due to regular upgrades of systems and products, ZKTeco could not guarantee exact consistency between the actual product and the written information in this manual.

1 Overview

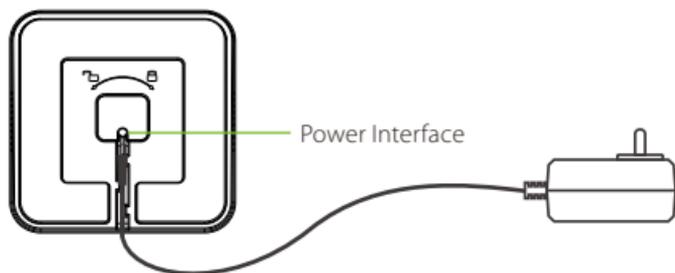
Front View



Side View



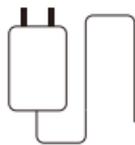
Rear View



2. Packing List



Device



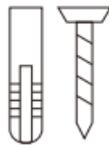
5V Power



3M Tape



User Guide

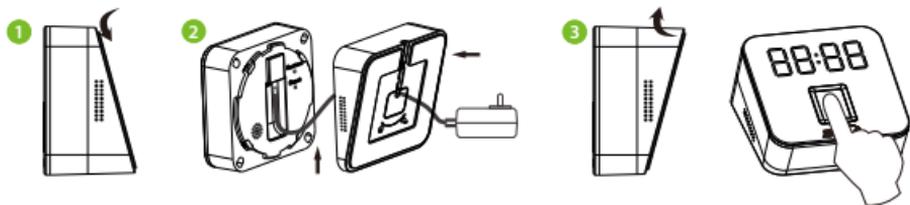


Screws

3. Device Installation

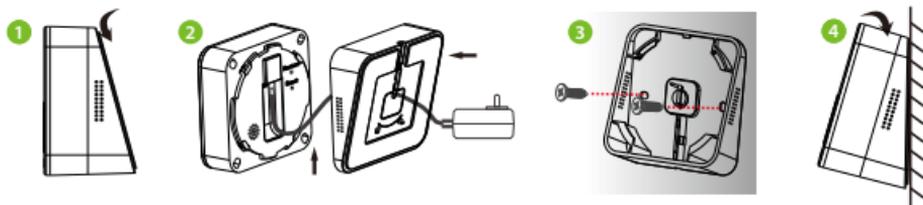
● Mount on the Desk

- 1) Hold the Device with both the hands, and rotate the back cover to 180 degree to disassemble the Device.
- 2) Pass the power cable through the wiring hole of the back cover and insert it into the power interface.
- 3) After wiring the power cable, push the back cover onto the Device, and rotate it in the clockwise direction to close it.
- 4) Use the 3M double-sided tape to fix the device on the desktop.



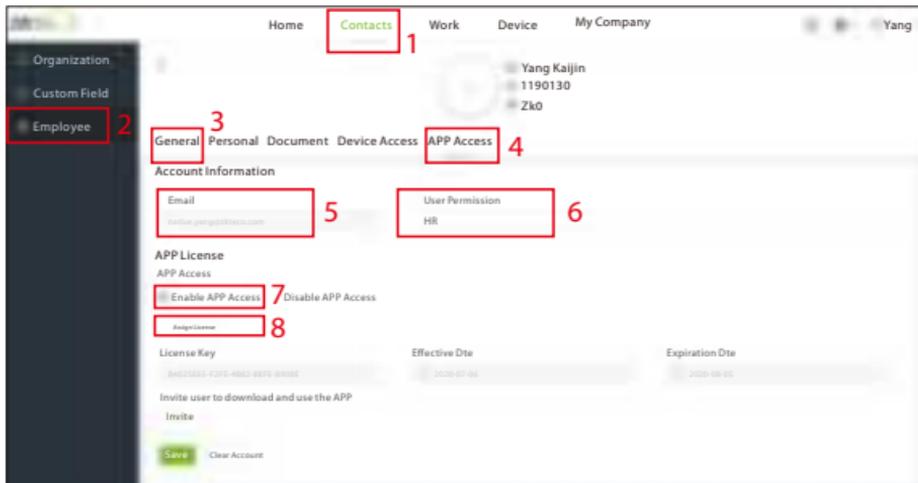
● Mount on the Wall

- 1) Hold the Device with both the hands, rotate the back cover to disassemble the Device.
- 2) Pass the power cable through the wiring hole of the back cover and insert it into the power interface.
- 3) Push the back cover on the wall then drill holes, and then fix it with expansion tubes and screws.
- 4) Attach the Device onto the back cover, and rotate the Device in the clockwise direction to close it.



4. Connect the Device

Step 1: Software Application Access



In the software, the users need to be added and set with Mobile App access on the Web in advance. Then the users can activate the Mobile App account and login to the mobile App. Each account can only be bound to one phone.

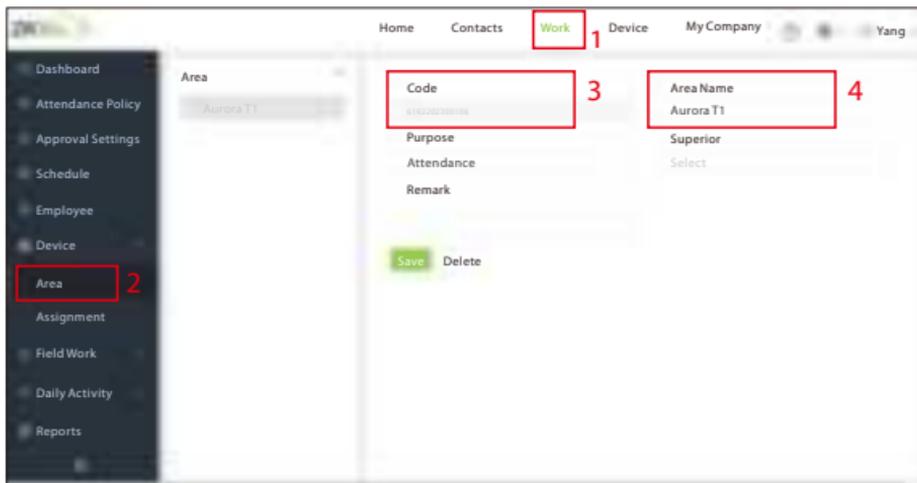
Email: The account for logging in to the App.

User Permission: Select the User Role with Admin access.

APP Access: Select **Enable APP Access** to enable the user to use the APP.

Assign License: Click to assign App license for the users.

Step 2: Create the Area



In the software, the device areas need to be created on the Web in advance.

Click **Work > Device > Area** on the Web.

Code: Enter the serial number of the device.

Area Name: Create the name of the area.

Step 3: Download APP

Use the mobile phone and scan the QR Code to download the **ZKBioCloud APP**.



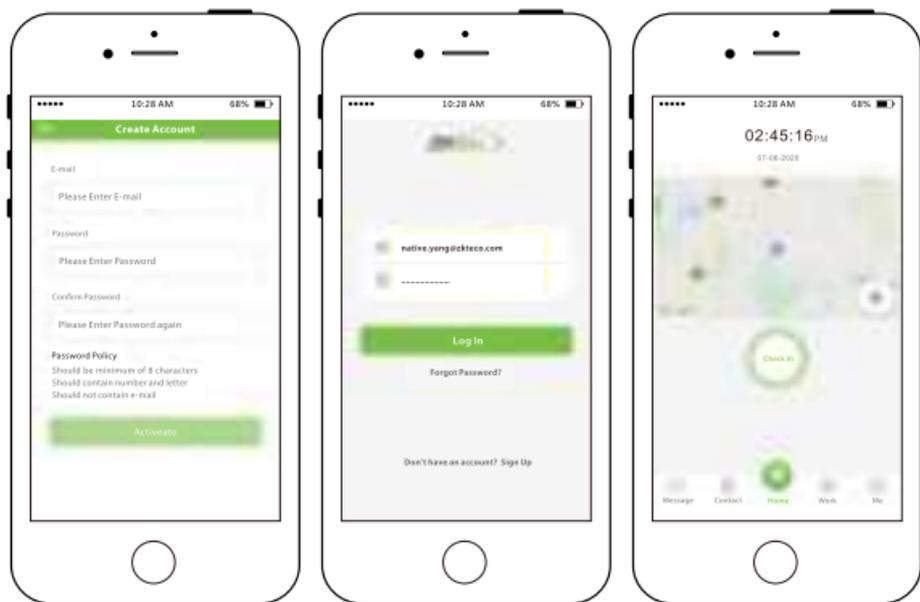
IOS



Android

Step 4: Activate and login the APP account

Open the **ZKBioCloud APP**, enter the registered account and password on the App interface, and then login after the account is activated.

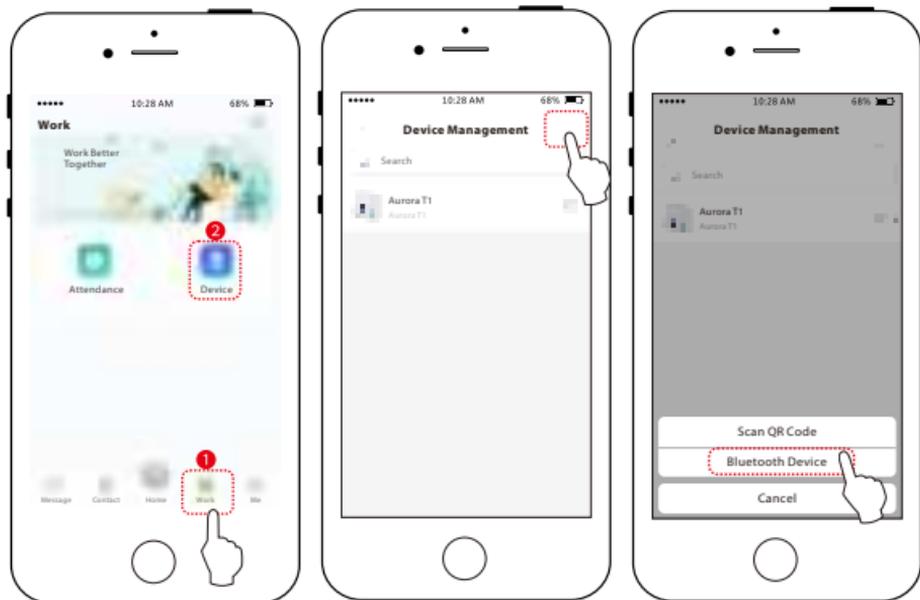


Step 5: Bind Device

- 1 Power on the Device. Switch to the **Work** interface in the **ZKBioCloud APP**; tap **Device** to enter the Device management interface; tap **+** in the upper right corner to add the Device; select the **Bluetooth Device**, and the phone will automatically search for the device.

Note:

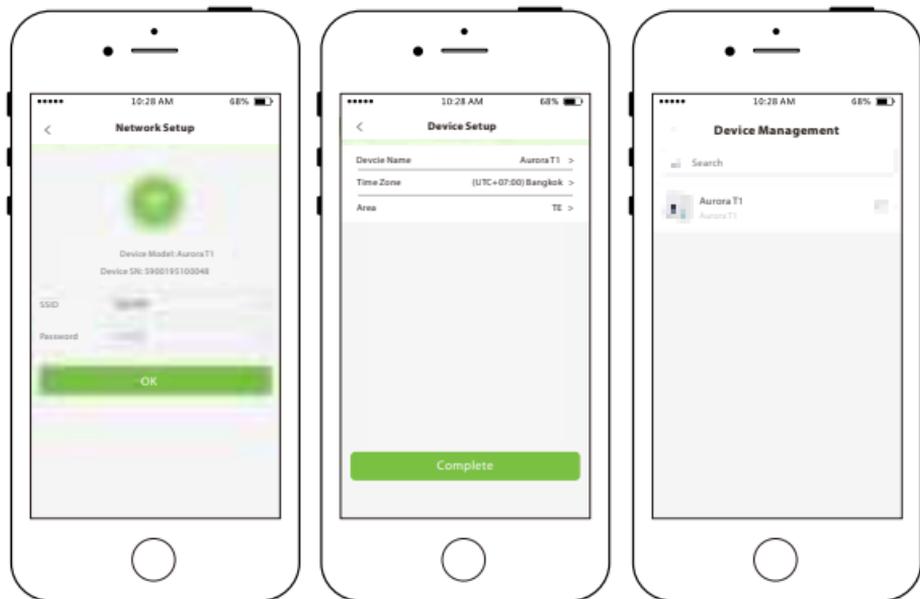
1. In the mobile phone turn on the bluetooth function, and the location service.
2. The device needs to be close to the phone to avoid the search failure.



- 2 After the bluetooth connection is successful, it will automatically navigate to the "Network Setup" page. Select the corresponding wifi, and enter the password. (The Device flashes yellow when it connects the Wifi successfully, and after it is successfully connected to the server, the light turns to green.)

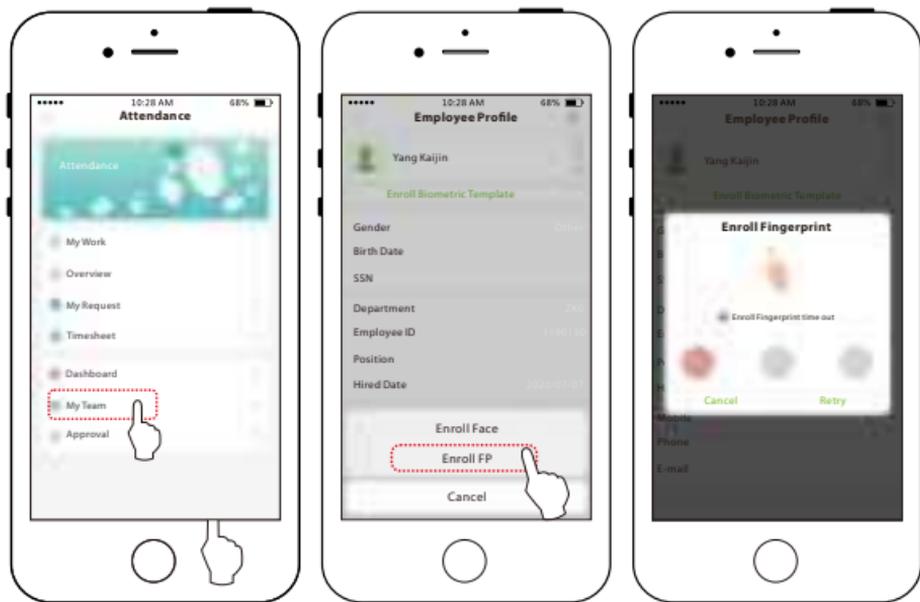
When the Device is successfully connected to the network, the Device name, Time Zone and Area can be changed according to the actual requirement.

After the successful connection of the Device, the server automatically sends data to the Device.



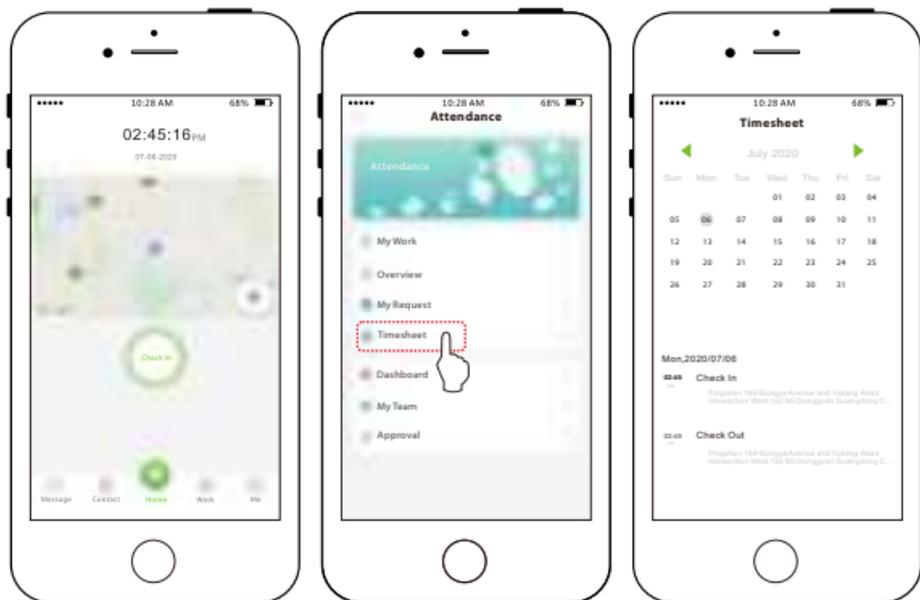
5. Enroll Fingerprint

Switch to the **Work** interface in the **ZKBioCloud APP**, tap **My Team** in the Attendance list interface, and then select the employee who needs to enroll fingerprint. Tap **Enroll Biometric Template**, then select the **Enroll Fingerprint**, and then register the fingerprint on the Device according to the prompts of the Device.



6. Punch/Verify

After successful enrollment, the user can punch on the device, or through the APP. The following figure shows the punch records on the APP:



7. Export Attendance Report

On the **ZKBioCloud** web side, select **Reports** and enter the information of the required employee to generate the report.

There are 9 types of reports that can be viewed, as shown below:

The screenshot displays the ZKBioCloud web interface. The top navigation bar includes 'Home', 'Contacts', 'Work', 'Device', 'My Company', and 'Yang'. The 'Work' menu is highlighted with a red box and labeled '1'. A left sidebar contains a 'Reports' menu item, highlighted with a red box and labeled '2'. A sub-menu for 'Reports' is open, listing various report types: 'Time Card', 'Who's In/Out Report', 'Hours Total Summary', 'Employee Punch Report', 'Time Off', 'Abnormal Report', 'Abnormal Times', 'Approaching Overtime', and 'Attendance Summary'. The 'Reports' menu item is highlighted with a red box and labeled '3'. The main content area shows an 'Employee Timecard' report for 'Employee' (highlighted with a red box and labeled '4'). The report includes fields for 'Employee No. 0000', 'Department: Warehouse (2-1001)', 'Formular: Sales_Jerry', and 'Pay Period From: 1/14/2020'. A date range '2020/01/14-2020/01/20' is entered in a field (highlighted with a red box and labeled '6'). Below this is a table with columns for 'Monday', 'Tue', 'Wed', 'Thu', and 'Daily Total'. The table shows attendance data for 'Mon' through 'Thu' for the dates 1/14/2020, 1/15/2020, 1/16/2020, and 1/17/2020. The 'Daily Total' column shows values of 0:00 for each day. The report also includes fields for 'Supervisor Signature' and 'Employee Signature'. Two small icons are visible in the top right corner, labeled '7' and '8'.

Note: For more details, please refer to the **ZKBioCloud User Manual** or the **ZKBioCloud APP User Manual**.

