



# Folio

## Keyboard Instructions



**See the important Health and Safety information on page 7 before using this product.**

### **\*WARRANTY REGISTRATION**

Your ZAGG® Folio comes with a one-year manufacturer's warranty. In order to activate the warranty, you must register your Folio as well as keep your purchase receipt. If you purchased your ZAGG Folio from ZAGG.com, ZAGG has already registered it and has a copy of your proof of purchase.

NEED MORE HELP? PLEASE SEE OUR FAQ SECTION AT: [www.ZAGG.com/faq](http://www.ZAGG.com/faq)

---

## INSERTING/REMOVING YOUR iPad®

---

To insert your iPad into the Folio, start with the Folio's keyboard facing you. Then, with your iPad in landscape mode and the volume control buttons facing out (the Home button is on your right) set the bottom half of your iPad in the cover, making sure it is settled (you may need to apply light pressure to your iPad to ensure it is settled at the bottom of the cover). Next, snap the top half into the cover. Check all corners to make sure they have seated properly as well.



When your iPad is secure in the Folio, you can close it and cleverly placed magnets will activate your iPad's sleep/wake feature to help preserve battery life. Simply open your Folio to wake your iPad.



To easily remove your iPad, grasp the top of the Folio's cover in the middle and apply a light pressure to the back of your iPad. Grasp your iPad's exposed side and lift/pull away from the Folio.

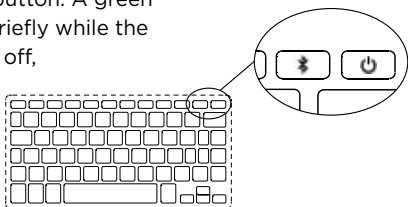


---

## POWERING ON AND OFF

---

To turn your Folio on, press the Power button. A green LED on the battery key will illuminate briefly while the keyboard powers up. To turn your Folio off, press and hold the Power button for three seconds. A red LED will flash, indicating your Folio has turned off.



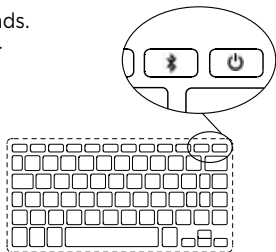
---

## PAIRING YOUR ZAGG Folio

---

Pairing your Folio with your iPad is easy. It should only need to be paired once, using the following directions. If the connection between your iPad and Folio is ever lost, repeat these steps.

1. On your iPad select: SETTINGS > BLUETOOTH > ON.
2. Press and hold the Bluetooth button for three seconds.  
A blue LED under the Power key will flash until your Folio and iPad are paired.
3. Your iPad will display “ZAGG Folio” as an available device. Select this option to complete pairing.



---

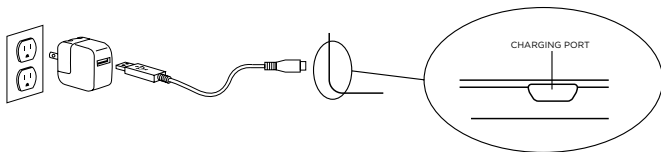
## CHARGING

---

Your Folio features a powerful lithium polymer battery that lasts for up to two years of normal use between charges\*. It comes with a charging cable you can use to charge your keyboard quickly and conveniently. To charge your Folio, follow these steps:

1. Plug the micro USB connector into the charging port.
2. Plug the regular USB connector into any 5V USB outlet.
3. A red LED on the battery key will illuminate to indicate your Folio is charging. Wait until this light turns off, indicating a full charge. It usually takes 2-4 hours to completely charge your Folio.
4. Remove the micro USB connector and enjoy your Folio for up to two years before you need to charge it again.

\* Normal use is approximately one hour of use per day without the backlit feature. Using the backlit feature will impact battery life and will require more frequent charging.



---

## BATTERY LIFE

---

As mentioned, the Folio features a powerful, rechargeable battery that lasts up to two years between charges. To check your Folio's remaining battery power, simply press **Fn** + the battery key. The LED indicator will flash one of three ways.

1. Three green flashes indicate 50% or more battery life remaining.
2. Three yellow flashes indicate between 25%-49% battery life remaining.
3. Three red flashes indicate less than 25% battery life remaining. When your Folio reaches critical battery level, the red light will flash once every five minutes.












To help preserve battery life, your Folio will enter sleep mode if left on and not used for several minutes. To awaken your Folio, press any key. The Folio's battery has no memory and may be charged whenever you wish. For optimal battery life turn your Folio off when not in use for a prolonged time.

---

## SPECIAL FUNCTION KEYS

---

Your Folio keyboard has been designed with the following special function keys to give you more control of your iPad:


-  **Home** - Displays your iPad's home screen.
-  **Lock** - Activates and deactivates your iPad's sleep mode.
-  **Mic** - Activates Siri from your keyboard.
-  **Search** - Opens your iPad's search function.
-  **Fn + Search (iPad mini only)** - Opens your iPad's search function.
-  **Keyboard Hide/Show** - Hides or shows your iPad's on-screen keyboard.
-  **Fn + Keyboard Hide/Show (iPad mini only)** - Hides or shows your iPad's on-screen keyboard.
-  **Previous Track** - Skips to the previous track on your current playlist.
-  **Play/Pause** - Starts or stops your current playlist.
-  **Next Track** - Skips to the next track on your current playlist.
-  **Mute** - Mutes your iPad's audio.

 **Volume Down** - Decreases your iPad's volume.


 **Volume Up** - Increases your iPad's volume.

**caps** **Caps Lock** - Activates the Caps Lock feature. When Caps Lock is on a blue indicator light will remain lit until Caps Lock is turned off. To turn Caps Lock off, simply press Caps Lock again.

**caps** **Fn + Caps (iPad mini only)** - Activates the Caps Lock feature. When Caps Lock is on a blue indicator light will light and remain lit until Caps Lock is turned off. To turn Caps Lock off, hold the fn key and press caps again.

 **World Symbol** - Toggles between international keyboards (when activated in your iPad's settings).

 **Fn + CTRL + Battery Symbol** - Indicates remaining battery life.

 **Fn + Backlight Symbol (Backlit Keyboards Only)** - Activates your Folio's backlight feature. Press it again to turn the lights off.

*NOTE: The backlights will automatically turn off after a couple seconds if not being used. Begin typing again to activate them.*

Delete **Fn + Delete** - Forward delete.

---

## TROUBLESHOOTING

---

If your iPad does not respond to your Folio there may be a simple explanation such as a dead battery or an unsuccessful pairing. Please use the following to help troubleshoot your situation. If none of the following solve your issue, then please contact ZAGG Customer Service and one of our trained professionals will be happy to assist you.

1. Restart your iPad by holding down the home and power button until the Apple® logo appears on the screen.
2. Turn your Folio off and back on. You should see the LED illuminate briefly, if not, charge your Folio.
3. After charging, turn your Folio on. If the LED does not illuminate, and your keyboard doesn't operate correctly, please contact ZAGG's customer service.
4. If your Folio cannot establish or maintain a Bluetooth connection, reset the Bluetooth module by charging your keyboard.
5. Forget and re-pair your Folio. On your iPad, select: SETTINGS > BLUETOOTH > ON. If you see "ZAGG Folio" listed as an available device, touch the arrow to the right of it and choose to have your iPad forget the device.
6. Push the Bluetooth button on your Folio and watch for the LED to flash blue.
7. Your iPad should display "ZAGGkeys Folio" as an available device. Select it.
8. If your iPad gives you an error message, repeat the pairing process.

For more help please see our FAQ section at: [www.zagg.com/faq](http://www.zagg.com/faq)  
To reach a trained customer service representative,  
please use one of the following:  
[ZAGG.com/support/contact.php](http://ZAGG.com/support/contact.php) | [questions@zagg.com](mailto:questions@zagg.com)  
1-800-700-ZAGG [9244] | 00-1-801-839-3906 for international customers

For unparalleled scratch protection for your iPad, we recommend ZAGG's InvisibleShield®.

©2005 - 2014 ZAGG Inc All Rights Reserved.

PATENT PENDING | NASDAQ: ZAGG | MADE IN CHINA

iPad® and Apple® are registered trademarks of Apple, Inc.

Bluetooth® is a trademark of Bluetooth SIG, Inc.

ZAGG®, InvisibleShield®, and ZAGG Folio™ are trademarks or registered trademarks of ZAGG Inc.

#### FCC STATEMENT

This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) This device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

FCC Caution: Any changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate this equipment.

This transmitter must not be co-located or operating in conjunction with any other antenna or transmitter.

The product comply with the FCC portable RF exposure limit set forth for an uncontrolled environment and are safe for intended operation as described in this manual. The further RF exposure reduction can be achieved if the product can be kept as far as possible from the user body or set the device to lower output power if such function is available.



**Please read the precautions and operation information before using your keyboard or any accessories that accompany it. Retain this information for future use.**

1. Health warning: Take frequent breaks when using your keyboard. If you experience any discomfort, pain, tingling, numbness, or burning in your neck, shoulders, arms, wrists, hands, or any other part of the body, stop using your keyboard and consult a physician.
2. Use only micro USB chargers in connection with your keyboard.
3. Do not attempt to service your keyboard.
4. Do not disassemble or attempt to disassemble your keyboard.
5. Do not crush or puncture the keyboard.
6. Do not immerse your keyboard in water.
7. Do not put your keyboard in contact with water or other liquids as they could cause a short circuit, fire, or electric shock which could result in serious injury, death, or property damage.
8. Do not use liquid, or aerosol cleaners, or solvents on or near your keyboard. Clean only with a soft, dry cloth. Disconnect any cords before cleaning the keyboard.
9. Do not use your keyboard while operating a motorized vehicle, including automobile, boat, or airplane. Doing so could put you and others at risk of serious injury, death, or property damage.
10. Do not use or place your keyboard near any heat sources including, but not limited to, radiators, heat registers, stoves, other appliances, campfires, or barbecue grills.
11. To reduce the risk of fire or electric shock, wire or connect your keyboard to products only in the manner instructed in the documentation supplied herewith. Do not attempt to modify or adjust any ports. Any improper connections or adjustments may cause damage.
12. When you are ready to discard your keyboard, recycle your keyboard in a manner consistent with electronic recycling requirements or recommendations in your geographic area.