LOCKLY GUARD™

FOR COMMERCIAL USE & PROFESSIONAL INSTALLATION

WWW.LOCKLYPRO.COM

INGRESS (PGI302FC)
INGRESS VISION (303)
SMART ACCESS CONTROL

USER MANUAL

TIP

ACTIVATION CODE CARD

Don't lose the Activation Code Card.
Treat it like your Driver's License as it's the only thing you'll have to identify ownership of your lock. Please store this card in a safe place as this is required to set up your Lockly Guard. The Activation code will be required if you lose your smartphone or Access Code. Without this code, you will not be able to reset your lock. If you are missing the card, please contact us immediately.

For additional support,
visit Locklypro.com/support
or email: prosales@lockly.com

TABLE OF CONTENTS

1.1 Product Features

Video Monitoring and Recording (PGI303)
Full HD video camera streaming directly to your smartphone in real-time, gives a head to toe 130° view angle of who's at your front door. Video recordings are stored locally with no monthly fees.

Patented Hack-Proof PIN Genie Keypad
Digits are randomly displayed on the keypad ensuring access codes to be undetectable to intruders after repeated use. Numbers are randomly distributed across 4 buttons, with 3 numbers in each button. Users can press any button showing their number. Location of the numbers are always different everytime someone uses the keypad, making it hard for prying eyes to guess the correct code.

Multiple Access Codes & Monitoring
Store up to 999 Access Codes for family, friends and guests, as well as monitor entry and exit records. (Basic:15 Access Codes; Premium: 999 Access Codes)

Live Monitoring
Through your smartphone, monitor door access from anywhere in the world and securely control who comes and goes.

Offline Access Code™ (OAC)
The offline access code can allow owners to issue access codes, set the allowed access duration, without connecting the Lockly Guard to the internet in case of power outage, you can still remotely issue an Access Codes without any connection to the web.

Auto-Lock
Users no longer have to worry about forgetting to lock the door. With Auto Lock enabled, Lockly Guard will automatically auto-lock the door based on your customized timing set between 5-300 seconds.

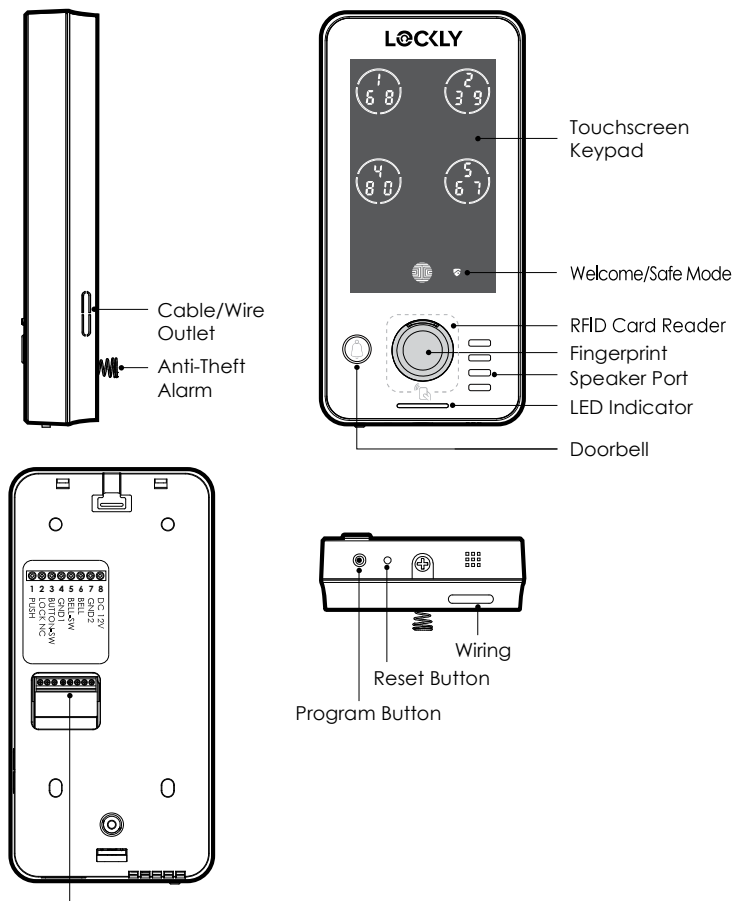**Multi-Tier Access Verification**
Improved security with a combination of fingerprint, password or RFID card access verification before unlocking.

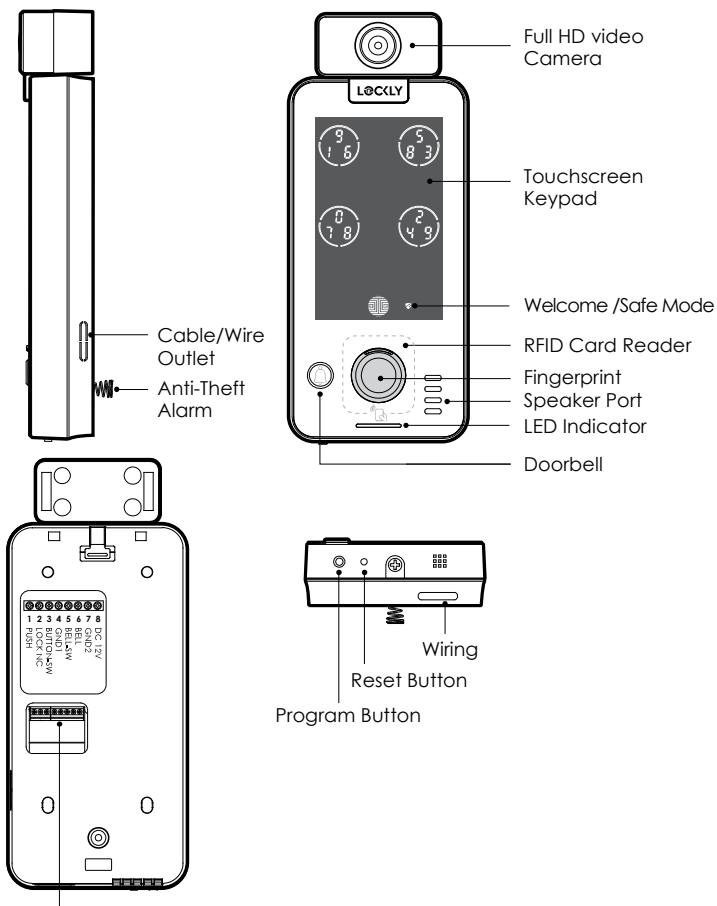**Upgradable Property Management Solution**
Programmed to manage a single household, office unit or upgrade to multiple unit management to grant sub-admin access and control to tenants or unit residents. It can also be used as employee access management system.

2.1 Product Overview - PGI302FC

Touchscreen
Keypad

Welcome/Safe Mode

Cable/Wire
Outlet

Anti-Theft
Alarm

RFID Card Reader
Fingerprint
Speaker Port
LED Indicator

Doorbell

Wiring

Reset Button

Program Button

			To ensure the device works properly, make sure the wires are connected according to this diagram.	
❶ PUSH	Lock Control Port			
❷ LOCKLY NC	Door Open Detection Port			
❸ BUTTON-SW	Door Exit Button Port +	Wiegand 26 Data 0		
❹ GND1	Door Exit Button Port -	Doorbell Button Port	Wiegand 26 GND 1	
❺ BELL-SW	Doorbell Button Port +	Wiegand 26 Data 1		
❻ BELL	Doorbell Signal Port			
❼ GND2	Access Control Power -	Doorbell Power -		
❽ DC12V	Access Control Power +	Doorbell Power +		

2.1 Product Overview - PGI303

Full HD video Camera

Touchscreen Keypad

Welcome /Safe Mode

RFID Card Reader

Fingerprint

Speaker Port

LED Indicator

Doorbell

Cable/Wire Outlet

Anti-Theft Alarm

Wiring

Reset Button

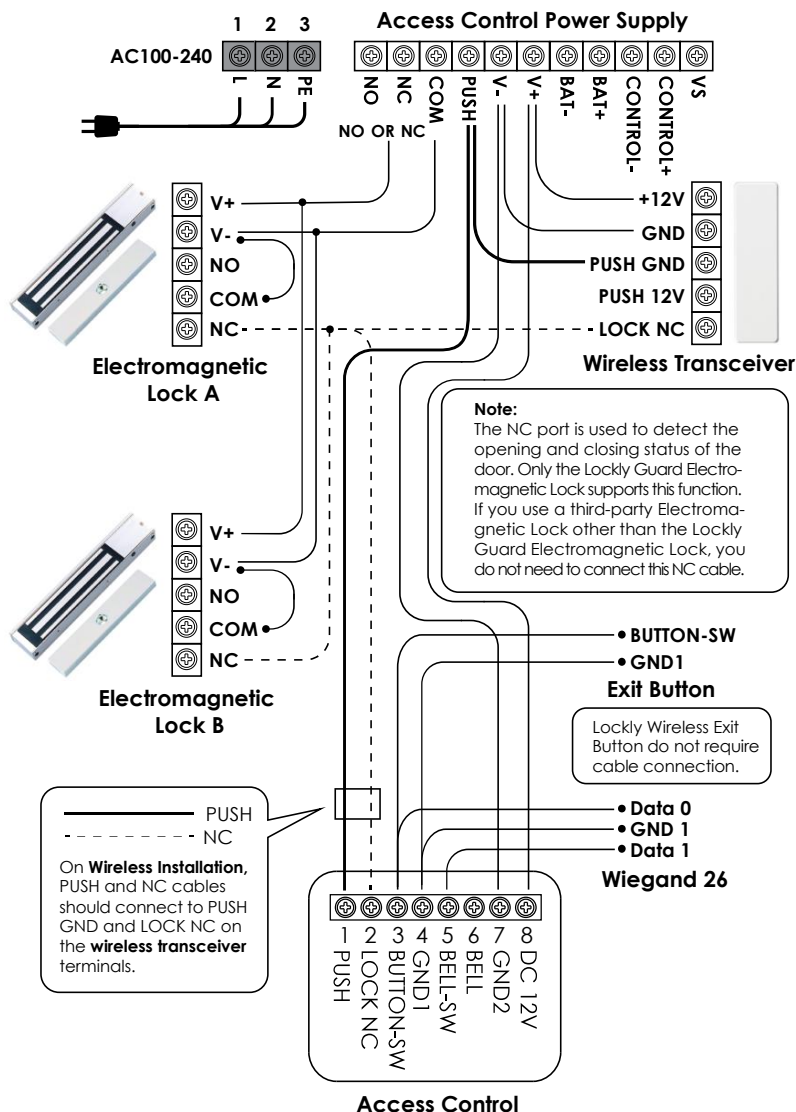Program Button

❶ PUSH	Lock Control Port	⚠	To ensure the device works properly, make sure the wires are connected according to this diagram.	
❷ LOCKLY NC	Door Open Detection Port			
❸ BUTTON-SW	Door Exit Button Port +	Wiegand 26 Data 0		
❹ GND1	Door Exit Button Port -	Doorbell Button Port	Wiegand 26 GND 1	
❺ BELL-SW	Doorbell Button Port +	Wiegand 26 Data 1		
❻ BELL	Doorbell Signal Port			
❼ GND2	Access Control Power -	Doorbell Power -		
❽ DC12V	Access Control Power +	Doorbell Power +		

2.2 Wiring Diagram

Access Control Power Supply

AC100-240 — 1 2 3 — L N PE

NO NC COM PUSH V- V+ BAT- BAT+ CONTROL- CONTROL+ VS

NO OR NC

Electromagnetic Lock A
- V+
- V-
- NO
- COM
- NC

Wireless Transceiver
- +12V
- GND
- PUSH GND
- PUSH 12V
- LOCK NC

Note:
The NC port is used to detect the opening and closing status of the door. Only the Lockly Guard Electromagnetic Lock supports this function. If you use a third-party Electromagnetic Lock other than the Lockly Guard Electromagnetic Lock, you do not need to connect this NC cable.

Electromagnetic Lock B
- V+
- V-
- NO
- COM
- NC

- • BUTTON-SW
- • GND1

Exit Button

Lockly Wireless Exit Button do not require cable connection.

- • Data 0
- • GND 1
- • Data 1

Wiegand 26

PUSH
NC

On **Wireless Installation**, PUSH and NC cables should connect to PUSH GND and LOCK NC on the **wireless transceiver** terminals.

Access Control
1 PUSH
2 LOCK NC
3 BUTTON-SW
4 GND1
5 BELL-SW
6 BELL
7 GND2
8 DC 12V

2.3 Installation Diagram

2.3.1 Wired Installation

Access Control — **Power Supply**
DC 12V — V+
GND — V-
PUSH- — PUSH

Power Supply

Power Supply — **Electromagnetic Lock**
NO OR NC — V+
COM — V-

Access Control — **Electromagnetic Lock**
LOCK NC — NC

Exit Button
— BUTTON-SW
— GND1

2.3.2 Wireless Installation

Wireless Transceiver — **Power Supply**
+12V — V+
GND — V-
PUSH GND — PUSH

Power Supply

Power Supply — **Electromagnetic Lock**
NO OR NC — V+
COM — V-

Wireless Transceiver — **Electromagnetic Lock**
LOCK NC — NC

Wireless Exit Button

Access Control — **Power Supply**
DC 12V — V+
GND — V-

2.4 Rebooting Your Lock

NOTICE Reboot Lockly Guard in case of malfunction. No settings will be changed and all Access Codes will still be stored within Lockly Guard.

Press and release the reboot button when you want to reset the lock. Your Lockly Guard will beep once after reboot. Only reboot when necessary.

Reboot button is located at the bottom of the exterior side of Lockly Guard Ingress lock. You will need something small such as a paperclip, to press the reboot button. Insert the paperclip and press down firmly and let go. Your screen should restart and the lock should reboot automatically.

Reboot button
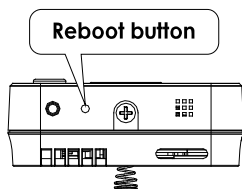
3.1 Programming Mode
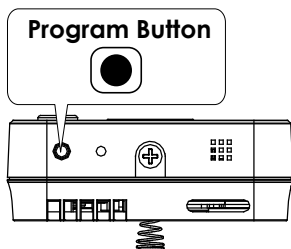
Program Button

To enter Programming Mode, press the program button at the bottom of Lockly Guard Ingress. You will see the shield logo and hear a short beep.

Enter "Activation code" then tap 🎏 to enter Programming Mode.

Model	Function	Mode
PGI302 INGRESS	8 L	Bluetooth Activation
PGI303 INGRESS VISION	P A	Pair Vision Connect Hub
	8 L	Bluetooth Activation

After entering Programming Mode, you should see the screen as displayed to the right on your Lockly Guard Ingress keypad. Click the button according to the action you wish to perform.

To end Programming Mode, press the Program button anytime. Programming Mode will automatically exit if the keypad is inactive for more than thirty (30) seconds.
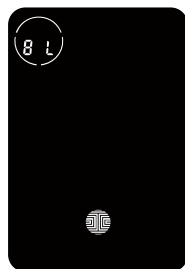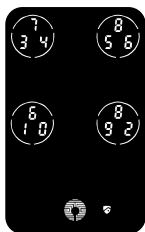
PGI302FC INGRESS
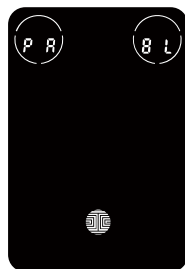
PGI303 INGRESS VISION

3.2 Configuring Access Codes

There are a total of five (5) buttons on the keypad as shown in the example image to the left. The numbers in each button may differ from what is shown on your device than what is displayed here.

To enter your required digit, simply press the circle where your number is shown. You do not need to press the actual number as anywhere within the circle will suffice.

The button on the bottom is the OK button. You will be pressing this button when you are done entering your Access Code.

OK Button

⚠ NOTICE : The Default Access Code is **1 2 3 4 5 6**

Lockly Guard Ingress Access Code supports Basic and Premium Version. Basic Version can store up to 15 sets of Access Code and use PIN Genie keypad to input Access Code. Premium version can store up to 999 sets of Access Code and provide two keypad modes: Fixed digit keypad + PIN Genie keypad to input Access Codes.Premium version provides more efficient user management and is suitable for professional commercial use. Users need to input 3-5 digits of User ID/Code (as provided by building administrators/management/HR) on the default Fixed digit keypad. The keypad will automatically switch to PIN Genie mode,enter the Access Code using the PIN Genie keypad then press the OK Button to complete the unlocking.
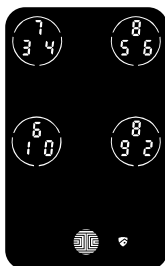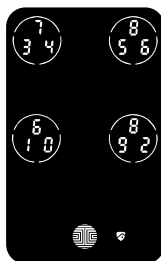
PIN Genie
Basic

Fixed Digit ➕ PIN Genie
Premium

NOTE
1) The factory default is a Basic version. Once a new Access Code is entered, the Default Access Code of 123456 will be deleted.
2) You can switch between Basic and Premium version in LocklyPro App and view the functional difference between the two.

There are different types of Access Codes that can be generated using the LocklyPro App. Each type of access code have different levels of permission you can select for your guests, tenants, deliveries, helpers, etc. To learn more on different types of access codes, visit: http://www.support.lockly.com/faq/accesscodes.

3.3 Understanding Your New Lock

After the installation of your new Lockly Guard, understanding some key functions of operating your smart lock is important. The next sections will walk you through configuring Access Codes, adding fingerprints, registering RFIDs and other features of your lock.

For any questions you can always visit **Locklypro.com/support** for assistance.

Don't forget that in order for Lockly Guard to work with full features, it is required to pair it with the LocklyPro App available for both iOS and Android™ smart devices. Please download the app by visiting the link below.

Download on the **App Store**   GET IT ON **Google Play**

Lockly
Guard Ingress
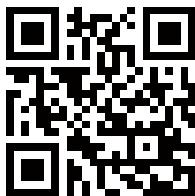
**Scan or visit
Locklypro.com/app**
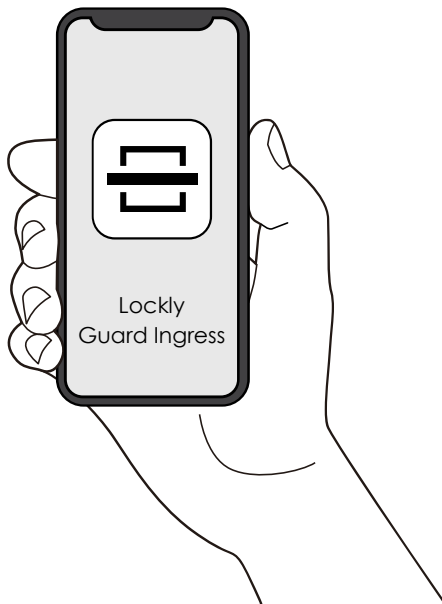
3.4 Pair Lock with the LocklyPro App

To pair your lock with the free LocklyPro App mobile app, you must have your Activation Code available. The Activation Code is specific to your lock and is located on the Activation Code Card included with you smart lock.

KEEP THIS CARD!

LOCKLY GUARD™
ACTIVATION CARD

LOCK SERIAL
PGDXXXXXXXXXXXXXXXXX

ACTIVATION CODE
XXXXXXXX   SCAN & SAVE

LOCKLYPRO.COM | HOTLINE: +1 855 562 5599 | EMAIL: PROSALES@LOCKLY.COM

⚠ The Activation Code is unique to each specific lock. DO NOT LOSE IT. Keep it in a safe place, as you will not be able to re-pair or reset your lock without it.

Please follow the steps in the Secure Link+ WIFI-RF Hub (PGH222) user manual to pair and set up your INGRESS (PGI302FC). This user manual is included in the package of the Secure Link+ WIFI-RF Hub (PGH222). Pair and set up your INGRESS VISION (PGI303) by following the steps in the Vision Connect HUB (PGH123) User Manual, which is included in the Vision Connect HUB (PGH123) packaging.

3.5 Add Wireless Device Through App

You must complete the corresponding gateway pairing with INGRESS or INGRESS VISION before adding a Wireless Device through the App. Please refer to section 3.4 of this manual to complete the gateway pairing.

• Wireless Transceiver(PGA300RF)

Open the **LOCKLYPRO APP** and log in to your account, **Go to Lockly Settings > Secure LINK/Wireless Accessories > Wireless Transceiver > START**. At this point, please put the Wireless transceiver into pairing mode according to the instructions in the User's Manual of the Wireless transceiver (PGA300RF). The user manual is located in the package of the Wireless Transceiver, and the addition is completed according to the prompts on the App page.
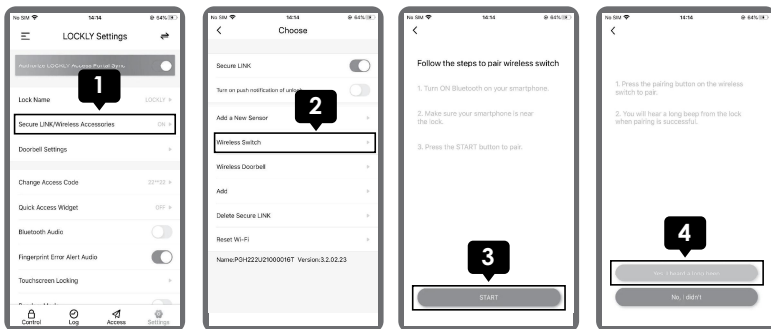
## • Wireless Door Sensor(PGA383)

Please put the Wireless Door Sensor into pairing mode according to the instructions in the User's Manual of the Wireless Door Sensor (PGA383). The user manual is located in the package of the Wireless Door Sensor, and the addition is completed according to the prompts on the App page.

• Wireless Exit Button(PGA387)

Please put the Wireless Exit Button into pairing mode according to the instructions in the User's Manual of the Wireless Exit Button (PGA383). The user manual is located in the package of the Wireless Exit Button, and the addition is completed according to the prompts on the App page.

• Wireless Chime (PGA381)

Open the **LOCKLYPRO APP** and log in to your account, **Go to Lockly Settings > Secure LINK/Wireless Accessories > Wireless Chime > START**, At this point, please put the Wireless Chime into pairing mode according to the instructions in the Wireless Chime (PGA381) user manual. The user manual is located in the package of Wireless Chime, and the addition is completed according to the prompts on the APP page.
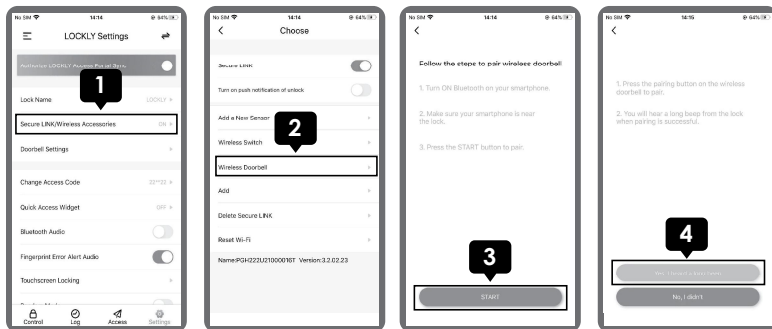
3.6 Pairing to a New Mobile Device

•INGRESS (PGI302FC)

While in Programming Mode, select **"BL"** to pair a new smart phone. If you are not in Programming Mode, please see **Section 3.1** to enter Programming Mode.
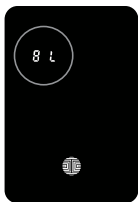
After pressing **"BL"**, the BL icon will flash and you will here short beeps. You need to wait and allow the pairing of new devices.

You will hear long beep and the green light will be on if the pairing is successful. Bluetooth pairing mode will automatically exit if the keypad is inactive for more than 2 mins. You will need to re-enter the programming mode,then press "**BL**" to re-pair the device.

•INGRESS VISION (PGI303)

To pair your Ingress Vision to a new mobile phone, download the LocklyPro app on your new mobile phone then use the same account to login to your LocklyPro App on the new mobile device.

If you're pairing your Ingress Vision to a new LocklyPro app account, follow the steps below

1. On the old LocklyPro app account, go to Settings> Reset and pairing> Perform Factory Reset.
2. Download, register and log in to the new LocklyPro app account.
3. You will need to scan the **ACTIVATION CODE*** that comes with the lock to setup to a new account.
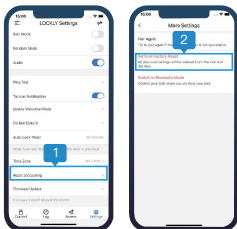
Old LocklyPro app account

Scan to new LocklyPro app account

USER MANUAL

*The Activation Code card is affixed to the back of the user manual cover. Store it for future use.

Once you have registered your lock on the LocklyPro app, you have the option to save it on the PIN Genie Vault. To access details for future use, check your account information and go to PIN Genie Vault.

⚠️ **IMPORTANT** **DO NOT INSERT ANY PINS TO RESET HOLES OF INGRESS VISION OR VISION CONNECT HUB** without consulting our support team. If you cannot remove your Lockly Guard from the old account, please contact LocklyPro support (855) 562-5599 or email: prosales@lockly.com or email: **help@lockly.com**

4.1 Unlocking with Access Codes

Lockly Guard Smart Lock can be unlocked using multiple ways - via your stored Access Code, registered fingerprint, smartphone with Bluetooth, RFID Card.

OK Button
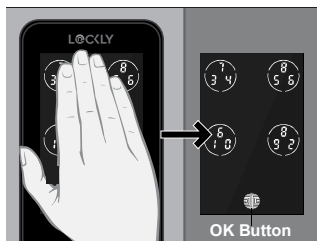
Slide your hand across the screen to activate the keypad.

Lockly Guard Ingress supports two Access Code input methods, Basic Mode and Professional Mode. Please see Section 3.2 to configure access codes. Enter your 4 to 13 digit Access Code followed by the OK button. Press OK anytime to reset if you entered the wrong digit.

If the **Access Code** entered is correct, the door will unlock, Lockly Guard will flash green light. If the **Access Code** entered is incorrect, Lockly Guard will **flash red light**.

! NOTICE Ten consecutive wrong attempts will put Lockly Guard in "Safe Mode". (See Section 4.5)

Lock your Lockly Guard by pressing the **OK Button** or by brushing your hand across the screen anytime when the door is closed. The smart lock will also auto-lock after unlocking based on your set auto-lock settings.

You may toggle between two types of keypad displays to enter your **Access Code**. The **fixed digit** version and the **PIN Genie** version (Recommended). Press and hold the **OK Button** for 3 seconds to toggle back and forth between the two keypads. (Sample display shown only)
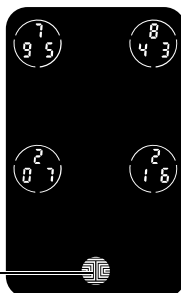
**PIN Genie**   **Fixed Digit**
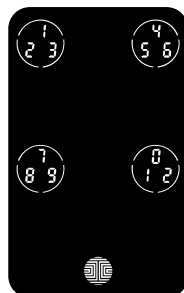
Hold OK Button (3 sec)

4.2 Unlocking with Fingerprint

Unlocking

Before using the fingerprint function, please add
a new user through the LocklyPro App and register
your fingerprint according to the page prompts.

Place a registered finger to the **fingerprint scanner.**
If your fingerprint is **registered** and acknowledged.
You will hear a "beep" sound and a **Green LED**
will light up on the **fingerprint scanner**. You can
then open the door.
If you see a **Red LED**, it means your fingerprint is not
recognized. Try again or use another finger.
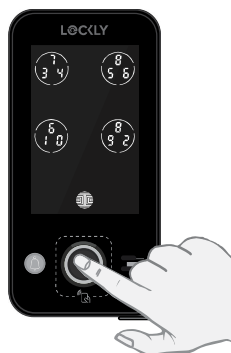
Locking

To lock your smart lock, Swipe your hand across touchscreen The lock should
close (lock). If the touchscreen is ON, touch OK Button, the lock should lock as
well.

OK Button ———

4.3 Unlocking with RFID

Tap your registered RFID card closer to the panel. If
your RFID card is registered and acknowledged, you
will hear a "beep" sound and a Green LED will light up
on the LED Indicator. You can then open the door. If
you see a Red LED on the LED Indicator, it means your
RFID card is not recognized. Try again or use another
RFID card.

Lockly Guard Ingress can support up to 999 RFID cards.
Additional RFID cards can be ordered through our customer
hotline: +1 (855) 562-5599 or by email: prosales@Lockly.com.

4.4 Unlock with QR Code

If you have multiple Lockly door locks, you can use the Lockly app code scanner
to unlock.
A QR code sticker (blue color) comes together with your lock. Open the Lockly app
and scan it to unlock.
You may also generate a unique QR code via Lockly app for your smart lock. You
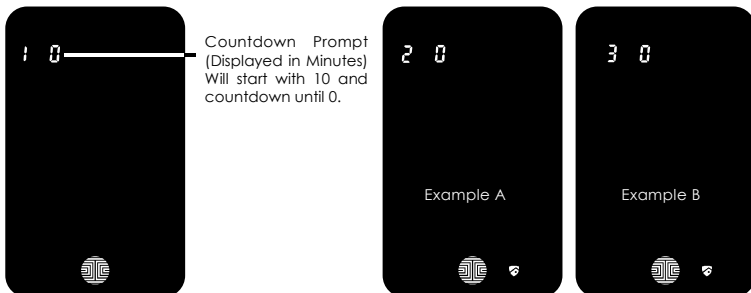can generate QR code, print according to the size you want and stick it next to
your door.

4.5 Safe Mode - Overview

Lockly Guard will enter **Safe Mode** when ten (10) consecutive wrong **Access Codes** are entered within 5 minutes. For PGI303, a 15 seconds video will be recorded once the lock entered into Safe Mode. When in **Safe Mode**, the lock status icon ⬤ will start to flash.

To disable **Safe Mode**, you must unlock the door using registered fingerprint or RFID or entering the correct **Access Code** twice in a row. Activate the keypad by pressing and holding ▥ for 3 seconds.

Once the screen is activated, enter the correct **Access Code** carefully twice, pressing ▥ after every time.

If you enter the wrong code, the keypad will then be disabled for **10 minutes.**

Countdown Prompt (Displayed in Minutes) Will start with 10 and countdown until 0.

Example A

Example B

You will see a **"10"** on the screen, notifying the number of minutes that the keypad is disabled for. After **10 minutes**, you may attempt to enter the correct **Access Code** to unlock the door. After the second incorrect attempt to unlock the lock with the wrong **Access Code**, Lockly Guard will disable the keypad for **20 minutes**, displaying a **"20"** on the screen. After the third wrong attempt to unlock the door with the correct **Access Code**, the screen will be disabled for **30 minutes.** (Example A and Example B above).

> ⚠ **NOTICE** In order to conserve power, the countdown prompt will only be displayed for 3 seconds. You can reactivate the screen by sliding your hand across the screen.

4.6 Disabling Safe Mode

There are three (3) ways to disable Safe Mode.

Option 1 - Entering Correct Access Code

Activate the keypad by pressing and holding 🔲 for 3 seconds. Enter the correct Access Code twice (2) when the keypad is available, pressing 🔲 after every time the Access Code is entered.

Option 2 - LocklyPro App

Use the app that is synced to your Lockly Guard to disable Safe Mode by unlocking the door. If you have not downloaded the app to use with your smart lock, you won't be able to use this option to disable Safe Mode.

Option 3 - Registered Fingerprint and RFID

Use any registered fingerprint or RFID to reactivate the keypad. The door will unlock and reactivate the keypad once a registered fingerprint or RFID is used.

4.7 Welcome Mode

Welcome Mode temporarily disables auto locking, keeping the door open for a specified period of time eliminating the need for fingerprint key access.

Enable this feature through the LocklyPro App. Go to > **Settings > Enable Welcome Mode**, then slide button to enable and set the specific time you require your door unlocked.
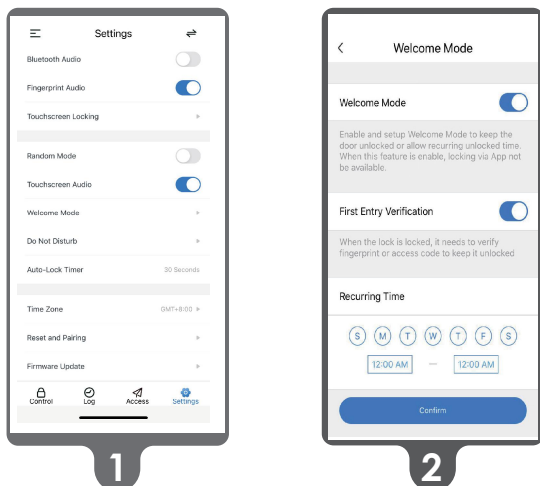
4.8 Tamper Switch

The tamper switch is setup at the back of the Lockly Guard Ingress. It is triggered when there is a forceful movement or usual displacement of the device.

When the tamper switch is triggered, the light indicator and shield logo on the screen flashes. The buzzer alarms for 3 minutes and the app will notify that lock is tampered. You can stop the buzzing alarm by unlocking with fingerprint, password, ID card or app.

Remarks: During installation (no administrator password is set yet), triggering the tamper switch will not cause to alarm.
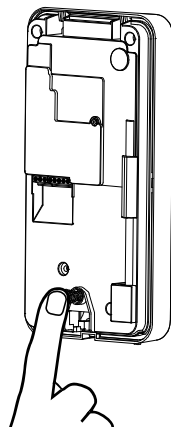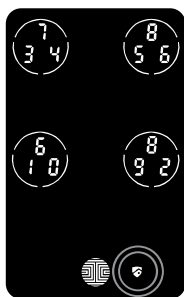
5.1 Video Doorbell - PGI303

Lockly Guard Ingress Vision has a built-in Full HD video doorbell with real-time video streaming on your smartphone and real-time 2-way voice interaction. Recordings are stored locally on the TF card, with no monthly fees, and you can access video recordings from anywhere using the LocklyPro App. To enjoy these features, make sure the below procedures are done correctly :

- Setup the Vision Connect Hub according to Installation Manual.
- Download the LocklyPro App and connect Ingress Vision according to on -screen instructions.
- Allow your smartphone to receive push notifications or alerts from your LocklyPro App. Please check on iOS or Android procedures for allowing push notifications and alerts.
- If you're an existing LocklyPro App user, make sure you have the latest firmware. Go to Settings > Firmware Upgrade.

5.1 Video Doorbell - PGI303(Continued)

When the doorbell is pressed, you will receive a notification through the LocklyPro App. Once you tap on the notification, app will automatically open to allow you to see who's at your door.


Tap the Call icon to initiate conversation.

Enhanced Alert Notification

Ingress Vision has an enhanced alert notification feature. When someone rings your doorbell and you were unable to answer, you will receive a 2nd alert notification.

We suggest you keep this feature **ON** if you expect to be in areas with unreliable internet connection and you do not wish to miss any important visitors. You can **switch off** this feature in the LocklyPro App, otherwise.

5.1 Video Doorbell - PGI303(Continued)

Ingress Vision enables you to attend to your door when you are not at home. While using the app, you can use the icons below to view, initiate conversations and unlock door.
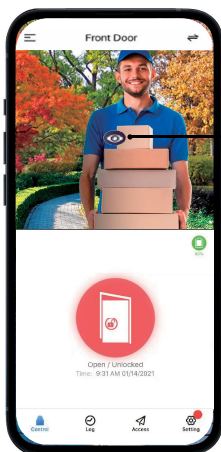
Live View
You can open the LocklyPro App and tap on the camera to see what Vision sees at all times.

Microphone
Tap mic to mute or unmute.

End Call
Tap icon to hang up without opening the door.
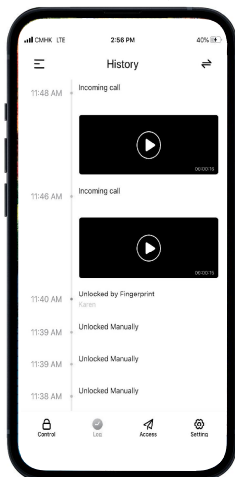
Unlock
Tap icon to unlock door.

5.1 Video Doorbell - PGI303(Continued)

Video Recording

Ingress Vision stores video recording on the local TF card and recording can be accessed on the log history on your LocklyPro App.

Vision automatically initiate video recording when below conditions take place:

- Keypad was used *

- Doorbell button was pushed

- Offline Access Code™ was used*

- eKey was used*

- Wrong (PIN) access code was used and lock entered in to Safe Mode

---

REMINDER:
- Video recordings can be customized through the LocklyPro App settings*.
- Ensure the TF card is properly inserted on Vision Connect to save the recordings[1].

Ingress Vision TF card with regular use can store up to 1-year worth of video recordings.

6.1 Offline Access Code™ (OAC)

The **Offline Access Code™ (OAC)** is a unique feature of our smart lock. It allows you to grant access to guests remotely without guests needing to download the app.

To use the **OAC** feature, make sure you download the LocklyPro App for iOS or Android first, and sync your smart lock to your mobile device. OAC can only be issued by the administrative owner of the lock.

From there, you can then issue an **Offline Access Code™** within the app.

Go to "Access" and choose "**Offline Access Code Users**" , "**Add Offline Access Code**" and follow on screen instructions to generate your **Offline Access Code™**

OAC are issued to the guest by asking them to enter 4-12 digit number after a double - click on the 🔘 . Your Lockly Guard randomly generates the **Offline Access Code™** which can be shared to your guests together with the instructions generated using the LocklyPro App.

After a double-click on the 🔘 , touchscreen will display numbers on Fixed Digit mode and the LED Indicator will flash red and green. The light indicator will flash green and red. Guest can enter the Offline Access Code.
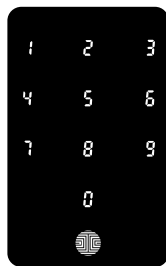
NOTE: Double-click 🔘 , is only required to activate Offline Access Code for the first time.

Lockly Guard Ingress supports Basic and Premium Version keypad to input Offline Access Code. Basic Version use PIN Genie keypad to input Offline Access Code. Premium version use Fixed digit keypad + PIN Genie keypad to input Offline Access Code (Enter the preceding 3-5 digits of Offline Access Code. The keypad will automatically switch to PIN Genie mode, use the PIN Genie keypad to enter the remaining Access Code then press the OK Button to complete the unlocking).

6.2 Multi Units and Tiered Verifications

Lockly Guard Ingress can be programmed to manage a single unit or multiple units with sub-admin management access.

Example of Single Unit (Office Employee access management)
Enter the Employee ID/Number (on Fixed Digit Keypad) > enter the password (on PIN Genie Keypad)>OK Button. Note: up to 999 groups of passwords can be added. (Only supported in the Premium version)
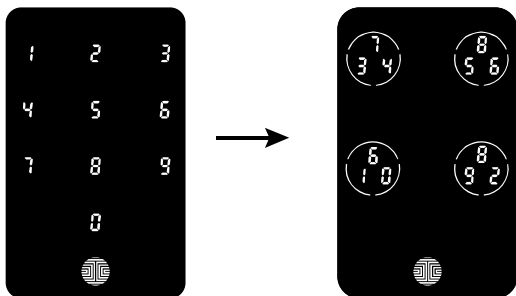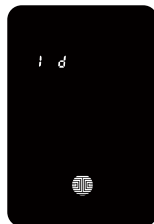

Multi-Tiered verification
Can also be setup for better security. Multitiered verification is a premium feature available for LOCKLY PRO\OS users. It allows unlocking with the use of RFID card + Fingerprint, RFID card + password, fingerprint + password, RFID card + fingerprint + password for unlocking verification. After entering an item for verification, the green light flashes 0.8s OFF, 0.8s ON. The next verification needs to be entered within 15s.
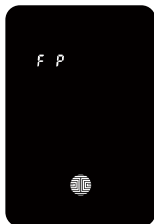
| Continue enter Fingerprint | Continue to enter Fingerprint or RFID card | Continue to enter RFID card |

When you have set up Multi-Tiered verification and entered one of the verifications, depending on your combination of Multi-Tiered verification, a screen will prompt you to continue entering the remaining verifications.

If you have a different scenario you wish to discuss, call our access solution experts Hotline: +1 (855) 562-5599 or visit: Locklypro.com/support.

7.1 Important Notes

Auto Lock Feature
You can program the auto lock timing through the LocklyPro App. If auto-lock is not activated and door is still open, the touch-screen will remain lit, simply press the ▦ on the keypad to lock.

One-Touch Locking
You can always manually lock by touching anywhere on the touchscreen. Lockly smart lock is shipped with this feature already activated. You may deactivate this feature through the LocklyPro App.

Activation Code
You may find an **Activation Code Card** with an **Activation Code** included in your package. It is very crucial that you do not lose this card. Please store this card safely as you will need the default **Activation Code** on that card to **master reset** your lock in case, for any reason, you have lost the phone paired to Lockly and also forgot your **Access Code.**

Troubleshooting
Please visit **Locklypro.com/support** for troubleshooting and the most frequently asked questions and answers.

8.1 Cleaning

Making sure your Lockly Guard is clean is best practice to ensure optimal product use. Follow the DOs and DON'Ts below.

DO	DON'T
•Rinse the touchscreen with warm water prior to cleaning. •Use the application of soap with a damp, lukewarm cloth. •Airdry or wipe dry with a soft microfiber cloth to avoid scratches.	•Don't use abrasives, high alkaline cleaners,or gasoline to clean your lock. •Don't apply cleaning detergent directly in sunlight or at high temperatures. •Don't leave cleaning detergent on the display keypad for long periods of time-wash immediately. •Don't use scrapers, squeegees, or razors.

9.1 Safety Precautions

Please read all instructions carefully. Remind all Lockly Guard users of the safety precautions.

> **Read the following instructions for your own safety**
>
> **Do not attempt to disassemble the smart lock by yourself. It can cause product damage, void warranty, and cause injuries.**
>
> **Do not use any inappropriate tools that can cause damages or malfunction to your lock.**
>
> **Always make sure your door is securely closed and locked when you leave your house to prevent unwanted entry.**
>
> **Please keep your Access Codes safe. Restrict access to the back panel of your smart lock and check your settings regularly to ensure Access Codes have not been changed without your knowledge.**
>
> **Always dispose of used batteries according to your local laws. DO NOT BURN.**

⚠️ Unauthorized changes and modifications may void your product warranty. If you have questions or any problems while using your Lockly Guard Ingress, contact our customer service department at prosales@lockly.com or visit Locklypro.com/support for technical assistance.

FCC Warning:

This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) This device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

NOTE 1: This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed

and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that
  to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

NOTE 2: Any changes or modifications to this unit not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

FCC Radiation Exposure Statement
This device complies with FCC radiation exposure limits set forth for an uncontrolled environment. It should be installed and operated with minimum distance 20cm between the radiator & your body.

IC WARNING
This device contains licence-exempt transmitter(s) that comply with Innovation, Science and Economic Development Canada's licence-exempt RSS(s). Operation is subject to the following two conditions:
(1) This device may not cause interference.
(2) This device must accept any interference, including interference

L'émetteur/récepteur exempt de licence contenu dans le présent appareil est conforme aux CNR d'Innovation, Sciences et Développement économique Canada applicables aux appareils radio exempts
de licence. L'exploitation est autorisée aux deux conditions suivantes:

1. L'appareil ne doit pas produire de brouillage;
2. L'appareil doit accepter tout brouillage radioélectrique subi, même si le brouillage est susceptible d'en compromettre le fonctionnement.
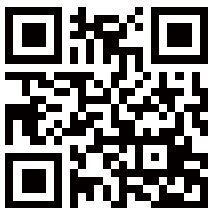
IC Radiation Exposure Statement
This equipment meets the exemption from the routine evaluation limits in section 2.5 of RSS-102. It should be installed and operated with a minimum distance of 20cm between the radiator and any part of your body.
Cet équipement est conforme à l'exemption des limites d'évaluation habituelle de la section 2.5 de lanorme RSS-102. Il doit être installé et utilisé à une distance minimale de 20 cm entre le radiateur et toute partie de votre corps.

⚠️ **WARNING:** This product can expose you to chemicals including Lead, which is known to the State of California to cause cancer. For more information go to www.P65Warning.ca.gov.

LOCKLY GUARD™

We're here to help!
help@Lockly.com
https://Locklypro.com/help

For digital versions and instructional videos, please visit the following link:

http://Locklypro.com/support

To ensure you have access to the most updated and newly added features of your Lockly Guard, please visit:

www.Locklypro.com/302
www.Locklypro.com/303