

**Product Service** 

## Do not add this first introduction page to your exhibit!

### Quick Facts: REQUEST FOR CONFIDENTIALITY

[Reference Document: FCC KDB 726920 D01 Confidentiality Request Procedures v01r02]<sup>1</sup>

In general, the FCC will hold information confidential if it is not routinely made available to the public. Information granted confidentiality must be justified by submitting a **Confidentiality Request Letter** as an exhibit uploaded with the equipment authorization application.

A request for confidentiality must be indicated in **Item 8 of the FORM 731** and a letter making specific request for confidentiality must accompany the application as a separate exhibit.

Exhibit types that are commonly held long-term confidential (permanently) are:

- schematic diagrams
- detailed block diagrams
- detailed operational descriptions
- parts lists
- tune up procedures (*if applicable*).

Exhibit types that can be held short-term confidential (max. 180 days) are:

- External photos
- Internal photos\*\*\*
- Test setup photos
- User's manual\*\*\*

\*\*\* Internal photos and user's manual exhibits, while not typically held confidential, may be eligible for long confidentiality in **exceptional circumstances**. Additional justification must be provided according KDB726920:

#### Internal Photos / User's Manuals

A TCB shall not authorize any Long-Term or Short-Term Confidentiality for exhibits except as permitted above, unless it has been approved by the Commissions under the TCB Pre-approval guidance (PAG) procedure (See KDB Publication Number: 388624).

An applicant may first request confidentiality under an exceptional circumstance directly to the Commission by submitting an inquiry.

Decisions will be made on a case-by-case basis. If the Commission approves a request, then the applicant must have the TCB submit a separate TCB PAG referencing this initial inquiry.

#### Exceptional circumstances may include but are not limited to:

1) Reinstating confidentiality for a recently expired Short-Term Confidentiality exhibit.

2) Making an exhibit(s) confidential that is currently publicly available but that qualifies for Long-Term Confidentiality.

3) Requesting exhibits not eligible for Long-Term Confidentiality (see table above) to be held Long-Term Confidential.

If the inquiry request is approved the inquiry tracking number shall be entered in the appropriate field on the Form 731 application.

When a confidentiality request is approved, the information marked as confidential will not be publicly available on the FCC equipment authorization web site. Exhibits will remain confidential:

- 1) in accordance with the type of confidentiality requested;
- 2) until the applicant files a request to remove confidentiality; or

3) if a Freedom of Information Act (FOIA) request for inspection is filed and approved based on the requirements of § 0.461.

The FCC has a procedure to handle confidential items and any request will be delivered to the FCC for them to decide if it can be held in confidence (PAG procedure).

--- Please feel free to make use of the following template as confidentiality request exhibit.---

<sup>&</sup>lt;sup>1</sup> <u>https://apps.fcc.gov/oetcf/kdb/forms/FTSSearchResultPage.cfm?switch=P&id=41731</u>

# Hangzhou Sky-Lighting CO., Ltd.

Federal Communications Commission Equipment Authorization Branch 7435 Oakland Mills Road Columbia, MD 21046

### **Request for Confidentiality**

# Company name: Hangzhou Sky-Lighting CO., Ltd. FCC ID: 2AVJP-A15RGBCWLXWIF

In accordance with CFR 47 §0.457(d) and CFR 47 §0.459 of the Commission's Rules, **Hangzhou Sky-Lighting CO.**, Ltd. hereby requests confidentiality of following exhibits:

Exhibit Type:	Type of Confidentiality Requested
Detailed block diagrams*	x Long-term confidentiality
Schematic diagrams*	x Long-term confidentiality
Detailed operational descriptions*	x Long-term confidentiality
Parts lists/ tune up information*	x Long-term confidentiality
External photos	Short-term confidentiality**
Internal photos	Short-term confidentiality**
Test setup photos	Short-term confidentiality**
User's manual	Short-term confidentiality**
	Short-term maximum days
	OR:
	Short-term confidentiality MM/DD/YYYY release date (product launch):

\* Exhibits not routinely made available to the public.

Short-Term Confidentiality can be requested for a maximum of 180 days from the date of the grant. When the device is marketed the grantee **must inform the TCB to release the Short-Term Confidentiality information** withheld on the FCC equipment authorization website.

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<sup>\*\*</sup> Only if applicable:

### Long-term confidentiality:

The documents indicated as long-term confidential contain detailed system and equipment description and related information about the product which Hangzhou Sky-Lighting CO., Ltd. considers to be proprietary, confidential and a custom design and the information is not publicly available.

Since the design is a basis from which future technological products will evolve, Hangzhou Sky-Lighting CO., Ltd. considers that this information would be of benefit to its competitors and that the disclosure of the information in these documents would give competitors an unfair advantage in the market.

### Short-term confidentiality (if applicable):

Hangzhou Sky-Lighting CO., Ltd. requests the exhibits selected above as short-term confidential to be withheld from public view for the period as indicated above.

When the device is marketed, Hangzhou Sky-Lighting CO., Ltd. will inform the TCB to release the short-term confidentiality information withheld on the FCC equipment authorization website.

Sincerely,

Junhong Dong

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